

Marigold Elementary School

School Site Council

September 20, 2018 Meeting Minutes

Members in Attendance: Sharon Brown, Tammy Barnett, Luis Delgado, Shawneese Heath, Molly Garcia, and Sally MacMillan.

Member(s) Absent: Dan Cariss, Audrey Eberhardt, Ken Ramey

Other/Member of Public in Attendance: Mai Xiong.

1. **Call to Order:** The meeting was called to order at 2:32 p.m.
2. **Approval of Minutes:** None. No minutes available to approve.
3. **Review of Officer Duties:** Shawneese Heath read the Officer Duties as set forth in the School Site Council Bylaws.
4. **Election of Officers:** The following members were nominated for the following positions:

Sally MacMillan – Chairperson

Luis Delgado – Vice-chairperson

Molly Garcia - Secretary

Shawneese Heath called for approval. Sharon Brown made a motion to elect the members as set forth above. Second was made by Tammy Barnett. All in favor – motion approved.
5. **New Business:**
 - a) Safe School’s Plan and Budget:
 - a. **Plan:** Shawneese Heath distributed the Safe Schools plan. Luis Delgado agreed to be parent representative to sign safety plan. Sharon Brown made a motion to approve Safe Schools plan as prepared. Second was made by Luis Delgado. All in favor – motion approved.
 - i. Luis Delgado inquired about coverings for windows in new buildings.
 - ii. Tammy Barnett enquired about voice on fire drill instructing students to evacuate.
 - iii. Molly Garcia asked for staff training to understand/implement safe schools plan in case of an emergency.

- iv. Luis Delgado suggested incentive for students to use orange flags when crossing East Avenue.
 - v. Tammy Barnett brought up students waiting in unsupervised/unsafe areas after school. Discussion was to tell them to move – wait only in designated areas.
 - vi. Reviewed and discussed spreadsheet summary of monies spent and proposed expenditures prepared by Shawneese Heath. Sharon Brown made a motion to approve proposed spending. Second was made by Luis Delgado. All in favor – motion approved.
- b. Budget: Shawneese Heath moved to approve \$500 of the safe schools budget to cover the cost of subs for safety team training. Sally MacMillan made a motion to approve \$500 for safety team training. Second was made by Molly Garcia. All in favor – motion approved.
- b) Title II Budget: Reviewed spreadsheet summary of monies spent and proposed expenditures prepared by Shawneese Heath. Shawneese Heath proposed release of balance of 2017-18 Title II funds (\$4,200) for three reasons, 1) site leadership, 2) PLC and 3) observations. Molly Garcia made a motion to approve Shawneese Heath’s proposal to release the \$4,200. Second was made by Luis Delgado. All in favor – motion approved.
6. **Reports**:
- a) Principal – Shawneese Heath explained LCAP monies.
 - b) Teacher – None.
 - c) Parents and Public – None.
7. **Miscellaneous**: None.
8. **Adjourn**: Meeting was adjourned at 3:23 p.m.
9. **Next meeting**: November 1, 2018 @ 3:00 p.m., Principal’s office.