

## Marigold Elementary School Site Council Meeting Minutes

Wednesday, October 23, 2019

- I. Meeting Called to Order at 2:25 PM by Trisha Morgan
- II. SSC Members in Attendance: Shawneese Heath (principal), Lesley Hess (Office Manager, classified staff), Trisha Morgan (2<sup>nd</sup> grade teacher), Sharon Brown (Kindergarten teacher), Tammy Barnett (5<sup>th</sup> grade teacher), Kevin Baker (parent), Julie Jenks (parent).  
  
Not present at meeting: Clarissa Perkins (parent), Niki Figgins (parent), and Niki Jones (parent).
- III. Approved meeting minutes from September SSC meeting: Shawneese Heath moved to approve the minutes, Sharon Brown seconded, motion passed unanimously.
- IV. Principal's Report:
  - A. We reviewed SBAC Low-Performing Grant Fund Break-down (Handout provided that breaks down costs for selected expenditures for grant funds)
    - i. This school year and next, Marigold received grant funds from "SBAC low performing grant funds" for non-Title I schools (funds from this to Shasta, Sierra View, and Marigold). Total of \$106,138 in funds to Marigold that must be spent by June 30, 2021. Staff sat down to discuss how to spend the funds – want to spend money on books for library and writing skills (Writing by Design), Mystery Science, iReady Math, Power Reading Aide Support, Reading Pals Support in the Library, and to augment classroom libraries. These selections are aligned with supports to improve student achievement.
    - ii. Hired an aide Mon-Thurs almost entire school day to help students – already exited a few students that have made significant gains – focused on 2<sup>nd</sup> grade. K and 1 get aides through LCAP funding already.
    - iii. Librarian facilitating Reading PALS volunteers to read with targeted students 2x/week 1 hour each time one-on-one reading with an adult. Great success with that program.
  - B. Reviewed the School Plan for Student Achievement (SPSA), which is the planning document used to describe Marigold's strategic plan for improving effectiveness of the school by applying funding to specific goals. *Note: LCAP (Local Control Accountability Plan/Local Control Funding Formula) represents funds from State based on enrollment and students that fall into certain groups like Free & Reduced Lunch, Foster Youth. The School Site Council must annually review and approve the SPSA. (Handouts of Goal summary pages from district's template SPSA document were provided for Goals 1 through 5)*
    - i. Goal 1: Quality Teachers, Materials, and Facilities - Extra resources and supports funded by above-listed SBAC Low-Performing grant are listed in the SPSA
    - ii. Goal 2: Administering Common Assessments, Attendance at District Staff Developments
      1. \$12,529 – Collaboration Days – budget for staff development (site opportunities including release time for observations, PLC collaboration days, conferences for staff that are within drive time.
      2. Would like to ask SSC to release those funds for this purpose.

3. Julie Jenks moved that the funds as identified in this area of the Plan be released to be spent at the discretion of administration on staff development. The motion was seconded and approved unanimously.
- iii. Goal 3 – Student Achievement
    1. \$33924 – 5 hours per week per classroom for K and 1<sup>st</sup> grade – pay for 20 hours per week total (lunchtime supervision is funded by the district). LCAP budget went down by \$5000 - \$6000 timing of grant was good to not have to reduce support level with augmented funds for aides. Anticipate entire LCAP budget going to fund aides.
    2. Power Reading Aide Support ~\$24000 funded by SBAC Low-Performing grant funds.
    3. Reading PALS support ~\$8000 grant funding. District tracked Star reading measures and trajectory increases and brings kids almost up to their peers within the year program and continues to increase after the program ends.
  - iv. Goal 4 - Parent Involvement: Parent Portal, Communications on Facebook – doing well.
  - v. Goal 5 – School Climate: MTSS PBIS group sits down once a year and evaluates positive performance and supports.
  - vi. Goal 6 - Safe Schools – added today but not printed for handouts – each school gets same amount.
    1. Over the past 5 years, radios and batteries have been purchased each year to build up a sufficient supply. Need to purchase more as add classrooms – close to fully stocking radios and will only need to replace if one breaks.
    2. Also ordered classroom number signs to line up on grass during drills/emergencies.
    3. Would like to purchase “Stop the Bleed” Kits for every classroom – mount near fire extinguishers in each classroom. Kits contain first aid supplies that could be life-saving in the event of a school safety incident.
    4. Would also like to purchase signage for pick-up/parking lot for next year.
    5. Will send email with Safe Schools budget and details on proposed expenditures in order for an email motion, 2<sup>nd</sup>, and vote to be taken.
- V. Schedule Upcoming Meetings – the next School Site Council meeting will be held on Wednesday, January 15th at 2:15 PM in the Media Center.
- VI. Meeting Adjourned at 3:27 PM.
- VII. Addendum: On October 23, 2019 principal Shawneese Heath emailed the SSC members that the Safe Schools budget (SPSA Goal #6) is \$3000. Trisha Morgan motioned to released \$2000 of Safe Schools funds to purchase radios and batteries (approximately 3 radios and 2 replacement batteries), 22 Stop the Bleed Recon Medical trauma kits, and signage for fire drills and to augment parking lot and or campus safety. The motion was seconded by Kevin Baker. Yes votes were received from Julie Jenks, Tammy Barnett, Sharon Brown, Kevin Baker, Niki Jones, Lesley Hess, and a yes vote was implied by Trisha Morgan's motion. Clarissa Perkins and Niki Figgins did not submit votes. The motion passed via email vote.