I. Meeting Called to Order at 2:25 PM by Shawneese Heath

II. Introductions (SSC Members in Attendance): Shawneese Heath (principal), Lesley Hess (Office Manager, classified staff), Trisha Morgan (2nd grade teacher), Niki Jones (parent), Sharon Brown (Kindergarten teacher), Clarissa Perkins (parent), Tammy Barnett (5th grade teacher), Julie Jenks (parent).

Not present at meeting: Kevin Baker (parent) and Niki Figgins (parent)

III. Elect School Site Council (SSC) positions
A. President – Clarissa Perkins (nominated by Shawneese Heath, seconded by Trisha Morgan, elected unanimously)
B. Vice President – Trisha Morgan (nominated by Sharon Brown, seconded by Niki Jones, elected unanimously)
C. Secretary – Julie Jenks (nominated by Lesley Hess, seconded by Trisha Morgan, elected unanimously)
D. Parliamentarian – Niki Jones (nominated by Shawneese Heath, seconded by Trisha Morgan, elected unanimously)

IV. Review and Approve Safe School Plan 2019-20
A. Copies of the Draft Plan were distributed to those in attendance.
B. Parts of this Plan document are district policy and cannot be changed.
C. The major updates to the document are the updated maps, many of which have handwritten information due to the school’s ongoing construction.
D. Safety procedures were discussed, including updated procedures for evacuation and lock-down, including Code Yellow and Code Red procedures, as well as procedures for communication with parents during potential incidents.
E. A revision was identified to update the means of communication with parents (p. 33) from the use of Remind to the use of Aeries Communication.
F. Julie Jenks moved to approve the Safe School Plan 2019-20 with the revision identified above. Tammy Barnett seconded. The motion was approved unanimously.

V. Schedule Upcoming Meetings – the next School Site Council meeting will be held on Wednesday, October 23, 2019 at 2:30 PM in the Media Center and its agenda will include a review of LCAP.

VI. Meeting Adjourned at 3:04 PM.